

APS LIGHTING & SOUND

Rental Policies

Business Hours:

Normal APS rental hours are 9:00 AM to 6:00 PM, Monday through Friday. We are available for pick ups and deliveries at other times with prior arrangement. Delivery charges are based on distance from our location to the drop off site. Rentals are available for local pick up and delivery in the New England area only. Please note that holidays may affect our normal business hours.

Rental Periods & Rates:

Fees are based on a one day or weekly rental period with the understanding that this is a rental agreement only and not of sale. Equipment is due back by 10:00 AM on the specified return date. You must return equipment by 10:00 AM on the specified return date to avoid an additional charge. Each day the equipment is late will be charged at the daily rate of each overdue item.

Delivery & Pick-up:

All equipment is rented on a pick-up and return basis from our business location. APS is happy to provide delivery and pick-up services for an additional charge.

Deposits:

A security deposit equal to the full value of the equipment rented may be required. Deposits must be paid at the time of equipment issue in addition to the rental fee. Deposit payments must be paid in cash, bank check or on Visa, Mastercard, or American Express. Rental deposits will be refunded upon return of all equipment on time and in as lent condition. You agree that the amount of deposit returned may be adjusted for late fees, damages, and/or actual replacement cost of the equipment rented. Security deposits will be refunded by company check.

Reservations:

Equipment may be reserved by telephone for any future date. A reservation is deemed confirmed when we have received your credit card information. This card will only be charged in the event of a cancellation or if you elect to use it for payment of the rental fee. If equipment is reserved and not picked up or cancelled, the credit card will be charged 25% of the total invoice for a one day rental and one day for a weekly rental. If notice is given more than 48 hours prior to the scheduled pick up, there will be no cancellation fee. We may at our discretion waive the cancellation fee but by doing so we are not waiving any rights under the rental agreement.

Responsibility:

All equipment is thoroughly inspected and tested to ensure proper working condition prior to each rental. Any rental item is offered for inspection and testing by the customer prior to pick up. You agree to return all equipment in as good condition as when you received it except for ordinary wear and tear. You may not assign or pledge the equipment to any other party. Customer is solely responsible for all equipment rented while in possession of, under storage, in use or in transit. You assume all risks of loss. Customer should have a working knowledge of all equipment rented and will be solely liable for all damages incidental to or as a consequence of the use and application of equipment.

Indemnity:

You agree to indemnify Academic Production Services, LLC and to hold the company and its employees harmless from any and all losses, damages, claims, demand or liability of any kind whatsoever, including legal expenses, arising from the use, condition or operation of the equipment and by whosoever used or operated the equipment during the rental period. APS does not guarantee, assume responsibility, or make any representations for the performance of said rental equipment. Our liability for failure to perform in whole or part any portion of the services requested or failure of any rented equipment to operate properly, is limited to the face value of the contract for those specific products or services.

Payment:

All rentals/services must be paid in full at the time of equipment issue unless a customer credit account has been established. Rentals may be paid with cash, bank check, Visa, MC, or Amex

Loss or Damage:

Any loss or equipment damage must be paid for at the time of equipment return. Credit for subsequent return of paid shortages will be made at the sole discretion of APS.

Insurance:

Customer is responsible for all damages and claims arising from the use of the rented equipment. Customer shall insure the rental equipment for full replacement value and maintain such insurance during the entire rental period. Upon request, you must provide APS with proof of adequate insurance prior to pick-up or delivery of equipment.

Early Return Policy:

APS does not issue refunds or credits for the early return of rental equipment. We suggest that you review your equipment list and rental dates carefully before signing the rental agreement.

Prices:

Prices are subject to change without notice.